

Udder Heaven and Bay Gulls Bagels

Employment Application

We are an Equal Opportunity Employer and consider applicants for all positions without regard to race, color, religion, sex, national origin, age, disability, veteran or any other legally protected status.

Date ___/___/___

Applicant Information

First, Last, M.I. _____
Permanent Street Address _____
City _____ State _____ Zipcode _____
Phone () _____ - _____ Cell () _____ - _____
Summer Address (If Different) _____
City _____ State _____ Zipcode _____
Email _____

If under 18, what is your Date of Birth ___/___/___
If 16 or younger, can you provide a work permit? Yes or No
Are you legally eligible to work in the United States? Yes or No
Social Security Number _____ - _____ - _____
Are you a veteran? Yes or No
If yes, please give date(s) of service: _____ to _____
Do you have any special skills/talents (ie, singing, acting, instrument, etc)? Yes or No
If yes, please describe

Do you have a reliable means of transportation to get to and from work? Yes or No
Have you ever been convicted of a crime? Yes or No
If yes, please explain

Education Information

Please circle the highest year completed

1 2 3 4 5 6 7 8	9 10 11 12 G.E.D	College 1 2 3 4
Name of School: _____	Name of School _____	Name of School _____
Location _____	Location _____	Location _____
_____	_____	Degree or Major _____

Employment Information

What days and hours would you prefer to work?

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

List dates and times you are not available to work:

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Until what date are you available to work?

Please list any time off you are already aware of needing

Are you willing to work overtime? Yes or No

Weekends? Yes or No

Holidays? Yes or No

Are you currently employed? Yes or No

If hired, when would you be able to start? _____

List any friends or relatives employed by Udder Heaven

Work History

Current or Most Recent Employer

Phone No. (____) _____-_____

Address _____ City/State/Zip _____

Dates of Employment: From _____ To _____ Salary: Beginning _____

Ending _____

Job Title _____

Supervisor's Name & Title _____

Briefly describe duties _____

Specific reason for leaving:

Employer _____

Phone No. (____) _____-_____

Address _____ City/State/Zip _____

Dates of Employment: From _____ To _____ Salary: Beginning _____

Ending _____

Job Title _____

Supervisor's Name & Title _____

Briefly describe duties _____

Specific reason for leaving:

May we contact these employers? Yes or No

Have you ever been discharged or asked to resign from a position? Yes or No

If yes, please describe

References

Please list three people we may contact who are not related to you, and whom you have known at least one year: Name, Address and Telephone

1.

2.

3.

Authorization

I certify that the facts contained in this application are true and complete to the best of my knowledge and I understand that, if employed, falsified statements on this application shall be grounds for dismissal. I also understand that if hired, I will be expected to follow the procedures as identified in the employee manual. I authorize the further confirmation of my statements and the contact of references and employers listed above for information pertinent to my previous and potential employment. I release the company from liability for any damage that may result from obtaining such information.

This authorization does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) or any other relevant federal and state law(s).

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

Signature _____ Date _____

Udder Heaven Use Only

Comments:

Emergency Contact _____

Relationship _____

Telephone _____

